How To Download, Prepare and Then Upload To Your eReader

1. First, go to <u>www.icentricity.net/My-Ebooks.aspx</u> and download the format of your choice. I recommend the EPUB format. The instructions that follow will be based upon that format. The HTML version is just that, a text file with html formatting tags.

When you open the page, you will see several books towards the bottom. Simply click on the file and a dialogue box will pop up which appears as follows:

Do you w	ant to oper	n or save this file?		
a b	Name:	OT_epub.zip		
	Type:	WinZip File, 927KB		
	From:	www.icentricity.net		
			<u> </u>	1
		Open	Save	Cancel
🗸 Always	ask before o	opening this type of file	i.	

Select [Save] and then save to a directory on your hard drive that you identify and remember.

While the file will show up as a .zip file, it is the EPUB file which has been zipped. You should be able to extract or unzip the file by clicking on it. Unzip it into the same directory. The file, depending on the book you select, will appear as [bookfilename].EPUB

2. I recommend you use a free program which is available on the internet to manage your books. It is titled: Calibre You can access and download the free program at:

http://calibre-ebook.com/download windows

Download the software and follow its instructions to install. The software takes a few minutes to install so be patient.

3. Once you have the software, Calibre, installed you are ready to begin the final steps to load the book onto your eReader. Open the software by double clicking on the Icon it places on your desktop. The software takes a few moments to load up, even with a fairly fast processor.

4. Once open, I recommend attaching your eReader to your computer. The resulting screen will look as follows:

Please note the following features:

1. The ICON which you will use to add a book to the software's library.



So let's walk through how to load a book now:

1. First click on 'Add Book' (1) from above. You will then be able to browse through your directory structure to where you have stored the EPUB book. Select it and then select OPEN

2. Wait while the software loads the book into its library. When done, the title will appears in the list of books (see 4 above)

3. Make sure your Reader is identified by the Calibre software. If it is, then the Reader information will appear in the window as shown in 2 above.

4. Finally, highlight the book you want to load to your Reader and then click on the ICON to [Send to Device], see 3 above.

At this point, the 'JOBS' wheel will turn until the book is successful loaded into your Reader. To verify, you can double click on your Reader info (again see 2 above). A picture follows:



You can verify the book you have loaded in the listing shown.

CONGRATULATIONS, YOU ARE DONE. YOU CAN DISCONNECT YOUR READER AND NOW READ THE BOOK.